



	<b>SOUTHERN LEYTE STATE UNIVERSITY</b>	<b>REQUEST FOR QUOTATION FORM &amp; NOTICE</b> <b>GOODS &amp; SERVICES</b>
Office/Campus:	GENSO	
Address/Contact Details:	San Roque, Sogod, Southern Leyte	

RFQ No.

2025-07-0345

Date:

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within 15 working days upon receipt of approved Purchase Order (PO).

**PR No. 2025-07-0248**

Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
Procurement of materials for Audio Equipment. (1 LOT)						
1	1	pc	Loud Speaker	30,000.00		
2	1	pc	Power Amplifier 1200w	30,000.00		
3	2	pcs	Wireless Microphone	10,000.00		
4	1	pc	Audio Mixer	5,000.00		
5	8	pcs	Big Dipper Stage Light	2,500.00		
6	4	packs	Rechargeable Battery AA	2,500.00		
TOTAL				115,000.00		
Delivery Term						
Payment Term					If payment for deposit, please provide bank details:	

Very truly yours,

PRICES IN THE ABOVE OFFER ARE

CERTIFIED TRUE AND CORRECT:

**CHRISTINE ALMA MAE M. DAGUPLO**

BAC Chairperson

Authorized Company

Representative

(Signature over Printed Name)

**ROBEN CARL A. DOCENA**

Canvasser

Company Name

Address

Tel. Nos.

T. I. N.

**IMPORTANT:**

1. Prices must be written clearly.
2. If offering a substitute/equivalent, specify the brand and make.
3. RFQ should be sealed.